

Application for Employment

General Information

Administrative Application

Aurora Christian School

2255 Sullivan Road
Aurora, IL 60506
630.892.1551

Aurora Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability. Functioning as an integral part of the Church, we can and do discriminate on the basis of religion. Any form of harassment, including sexual harassment, is absolutely prohibited.

Name (First Name, Middle Initial, Last Name)

Social Security Number

Date of Application

Address (Street, City, State, Zip)

Home Phone

Cell Phone

Position(s) Applied for (include grade/department)

Email Address

What is your definition of a Christian?

Give a brief account of your Christian experience.

Yes No Have you filed an application with ACS before? When? _____

Yes No Have you been employed with ACS before? When? _____

Yes No Have you ever been convicted of a felony?

References (Include a Professional and a Pastoral/Personal Reference):

Name	Position/Relationship	Contact #

Previous 5 years Employment

Employer	Address	Phone	Responsibility	Years at Job

For Office Use Only:

_____ Date Received	_____ Credentials Verified	_____ Lifestyle Agreement
_____ Transcript Received	_____ Interview Date	_____ Background Check Forms
_____ References Checked	_____ 2 nd Interview Date	_____ TB Test Results

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Applicant Name: _____

Position: _____

What do you believe is the unique purpose of a Christian school?

Explain why you wish to serve at Aurora Christian School.

Why are you seeking to leave your current position?

Describe your involvement in your local church.

Describe your position on the topic of creation vs. evolution.

Application for Employment

Administrative Application (p .2)

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Applicant Name: _____

How do you feel the Lord has gifted you in administration?

What do you believe is your greatest challenge as an administrator?

In what specific ways do you believe you can help to advance the mission of Aurora Christian School?

Discuss one area in which the Lord is currently molding and developing you.

Application for Employment

Administrative Application (p. 3)

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Applicant Name: _____

Educational Background

School/Institution	Years	Degree Earned	GPA	Major	Minor

Bible/Christian Education Training

School/Institution	Years	Course Title/Description	Final Grade

Administrative Experiences

Experience	Date

Criminal Background Check

A criminal background check will be made of all applicants for whom employment is offered. Final employment will be contingent upon results of criminal background check.

Application Checklist

Please be sure that all items listed have been completed and received by Aurora Christian School prior to your interview with the school administration.

- Signed Application (Return these pages: General Information Sheet, Administrative Application, Lifestyle Agreement, Signature Page)
- Copy of university transcripts
- Copy of current teaching certificate (if applicable)
- Copy of current administrative certificate
- Written results of TB test

Application for Employment

Lifestyle Agreement

Aurora Christian School

2255 Sullivan Road
Aurora, IL 60506
630.892.1551

Applicant Name: _____

Position: _____

“A student is not above his teacher, but everyone who is fully trained will be like his teacher.”
Luke 6:40

Aurora Christian School expects all of its employees to model the same Christian values and lifestyle that it seeks to instill in its students. As an employee of Aurora Christian School, I recognize, understand, and agree to live by the Christian moral standards of the school as set forth below:

Sexual Conduct

I agree that the Scripture dictates standards of sexual behavior. I promise that I will not, during my term of employment, engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

Scriptural references: Rm 1:24-32, Rm 12:1-2, 1 Co 6:9-20, Eph 4:1-11, 1 Th 4:3-8, 1 Ti 4:12,
2 Ti 2:19-22, 1 Pe 1:15-16, 1 Jn 3:1-3

General Lifestyle

While I recognize that these things may not be explicitly prohibited in Scripture and there is freedom in Christ, I do not desire to engage in any behavior or activity that could cause another to stumble or that could result in addiction. Therefore, I agree to serve as a Christian role model both in and out of school to students, and as an example to parents and fellow faculty members in judgment, respect, and Christian living. This includes, but is not limited to, the refraining from such activities as the use of alcohol, tobacco products, illicit drugs, and the use of vulgar and profane language.

Scriptural references: 1 Ti 4:12, Lk 6:40, Col 3:17, Tit 2:7-8, 1 Th 2:10, 5:18, 5:22-23, Jas 3:17-18

Signature of Applicant

Date

Application for Employment

Signature Page

Aurora Christian School

2255 Sullivan Road
Aurora, IL 60506
630.892.1551

Applicant Name: _____

Position: _____

Vision Statement

The vision of Aurora Christian School is to be an authentic Christian community, unified by our common faith in Jesus Christ. As a cooperative body of believers, we will encourage each other to daily pursue righteousness. Together, we will strive to energize and equip each student to succeed in whatever path the Lord directs. Our desire is to see our students impact their communities and become purposeful, productive Christian adults.

Mission Statement

To work with families in bringing their children to a personal relationship with Jesus Christ, educating them from a Christian worldview, and preparing them for a life of service to Christ and their world.

Applicant's Certification and Agreement

I have read and support the vision and mission of Aurora Christian School.

I understand that Aurora Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability. I further understand that any offer of employment is conditional on the proof of legal authority to work in the United States.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Aurora Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Aurora Christian School such as employment records, performance reviews, personal references, and a criminal background check. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given by Aurora Christian School.

I certify that I have carefully read and understand the above statements.

Signature of Applicant

Date

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ.

We look forward to receiving your application. Thank you for your interest in the ministry of Aurora Christian School. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

Submit the Application pages (General Information Sheet, Application Page, Lifestyle Agreement, and this Signature Page) to the Administrative Offices at:

Aurora Christian School
Attn: Superintendent
2255 Sullivan Road
Aurora, IL 60506

Application for Employment

Aurora Christian School

These pages are for applicants to retain for personal reference about Aurora Christian School. Applicants who sign the Signature Page of the Application agree to support and uphold the Vision, Mission, Statement of Faith, Philosophy, Core Values, and Lifestyle expected of Employees of Aurora Christian School. Final steps in the hiring process required candidates to have a Criminal Background Check completed and a current TB test result on file.

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Vision

The vision of Aurora Christian School is to be an authentic Christian community, unified by our common faith in Jesus Christ. As a cooperative body of believers, we will encourage each other to daily pursue righteousness. Together, we will strive to energize and equip each student to succeed in whatever path the Lord directs. Our desire is to see our students impact their communities and become purposeful, productive Christian adults.

Mission

To work with families in bringing their children to a personal relationship with Jesus Christ, educating them from a Christian worldview, and preparing them for a life of service to Christ and their world.

Statement of Faith

We believe in the Scripture of the Old and New Testaments as verbally inspired by God, inerrant in the original writing, and that they are of supreme and final authority in faith and practice.

We believe in one God, eternally existing in three Persons: Father, Son, and Holy Spirit.

We believe that Jesus Christ was begotten by the Holy Spirit, born of the virgin Mary, and is true God and true man.

We believe that man was created in the image of God, that he sinned and thereby incurred not only physical death but also spiritual death, which is eternal separation from God.

We believe that all human beings are born with a sinful nature and, in the case of those who reach moral responsibility, become sinners in thought, word, and deed.

We believe that the Lord Jesus Christ died for our own sins according to the Scriptures as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the grounds of His shed blood.

We believe in the resurrection of the crucified body of our Lord, in His Ascension into Heaven, and in His present life there for us as High Priest and Advocate.

We believe in "that Blessed Hope": the personal, visible, premillennial and imminent return of our Lord and Savior, Jesus Christ.

We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit and thereby become children of God.

We believe in the bodily resurrection of the just and the unjust, the everlasting blessedness of the saved, and the everlasting punishment of the lost.

Christian Philosophy of Education

"Before the mountains were brought forth, or ever you had formed the earth and the world, from everlasting to everlasting you are God." -Psalm 90:2 (ESV)

A Christian Philosophy of Education must begin, have as its continual frame of reference, and end with the eternal God. In doing so, it acknowledges that:

1. There is only one God (Deut. 6:4), who exists eternally in three persons: God the Father (2 Cor. 1:3), God the Son (Heb. 1:1-8), and God the Holy Spirit (Eph. 4:30).
2. The universe and all within was created for the purpose of the glorification of, and is sustained by, God (Ge 1-2; Ex 20:11; Col. 1:16-17; Jn 1:1-3; Rev 4-11).
3. This eternal God has revealed Himself to man through the creation (Ps 19:1; Ro 1:19-20), and through His inspired, inerrant, infallible, eternal Word, the Bible (Heb 1:1-2; 2 Ti 3:16-17; Ps 119:89; Jn 1:1; 2 Pe 1:20-21).
4. Man's relationship to God was broken by the sin of Adam and Eve (Ge 3); therefore, all men since Adam are born with a sinful nature and are under the sentence of death from a Holy God (1 Co 15:22; Ro 3:23, 5:14, 6:23; Eze 18:4).
5. Jesus Christ, through the miracle of the incarnation, lived among men and voluntarily offered Himself as our substitute, dying on the cross to appease the wrath of God and make possible an eternal relationship of man with God through faith in the Lord Jesus Christ (Jn 1:14-17, 3:16; Eph 2:8).
6. A life of holiness is possible for the believer by means of the indwelling of God the Holy Spirit, who teaches us regarding the things of God and causes us to discern areas of personal sin, which exist as a result of the ongoing conflict of our two natures, sinful and righteous (Jn 14:16-18,26, 16:7-15; Ro 7:14-25).

Based on the above assertions, it is possible to establish certain definitive statements in regard to the educational process. True Christian Education will recognize that:

1. God is the ultimate source of all truth (Jn 14:6). Therefore, His Word (revealed truth) holds a position of priority over human reason and enables all of life, in both its temporal and eternal aspects, to be viewed from the perspective of the

centrality of God rather than the centrality of man (Ps 1:18-32). Any distinction between "sacred truth" and "secular truth" is, therefore, a false dichotomy.

2. A differentiation must be made between earthly wisdom (1 Co 1-2; Jas 3:15) and Christian wisdom (1Co 1:30, 7:10-16; Jas 3:13,17), while acknowledging that the source of all true wisdom and understanding is God Himself (Pr 1:7, 9:10, 15:33; Col 2:3). We affirm the importance of knowledge in the development of godly wisdom, but do not support any systems of thought that are incompatible with biblical truth.
3. The primary purposes of Christian education are:
 - a. to persuade the student of his need for a personal, saving relationship with the Lord Jesus Christ;
 - b. to nurture, admonish, and encourage the student to live in conformity with the revealed will of God;
 - c. to live a life of service, wholly dedicated to and dependent upon God (Ro 12).
4. Christian education requires the natural integration and consistent application of God's Word into every area (academic, extracurricular, administrative, etc.) of the school program (Eph 4:4-6).
5. Parents bear the sole responsibility for the education of their children. Christian parents, in particular, should be aware of their duty to raise and educate their children in accordance with God's way and experience the resulting blessing of obedience or consequences of disobedience which will result from their decision regarding the provision of a God-honoring education (Dt 4:10, 6:6-7, 20:17-18; Ps 106:34-37; Jer 10:2; Mt 12:30; 2 Co 6:17; Eze 44:5; Ezr 7:25; Pr 22:6).
6. God has ordained marriage between one man and one woman (Ge 2:18, 22, 24), the family (Ge 1:27, 28; 3:18-24), and the Church (Mt 16:13-18; Eph 5:23-32) as the institutions which He desires to use to accomplish His divine will on Earth. Local gatherings of believers called churches, the visible entity of the universal Church, serve their families in the area of education by training and equipping parents to be the primary providers of spiritual instruction for their children. To assist parents in this area there are two types of schools: the Sunday school and the Monday through Friday Christian school. The Christian school also provides a well-rounded program of Christ-centered academics and extracurricular activities. The goal of the three - parents, church, and Christian school - is to work together to carry out the mandate of Scripture to "Train up a child in the way he should go: even when he is old he will not depart from it." -Pr 22:6 (ESV)
7. The biblical and philosophical goal of Aurora Christian School is to develop students into mature, Christlike individuals who will be able to exhibit a Christlike life. Of necessity, this involves the school's understanding and belief of what qualities or characteristics exemplify a Christlike life. Even though parents may personally believe differently, while enrolled at Aurora Christian School, all students are expected to exhibit the qualities of a Christlike life espoused and taught by the school and to refrain from certain activities or behavior. Thus, Aurora Christian School retains the right to refuse enrollment to or to expel any student who engages in sexual immorality, including any student who professes to be homosexual/bisexual or is a practicing homosexual/bisexual, as well as any student who condones, supports, or otherwise promotes such practices (Lev. 20:13; Rms 1:27).

Core Values

As is highlighted in our Mission Statement, Aurora Christian School seeks to promote the following core values:

1. RELATIONSHIP
 - a. Our greatest desire is to encourage and support students in their development of a strong personal relationship with Jesus Christ.
 - b. We endeavor to provide both curricular and extra-curricular opportunities for students and families to develop meaningful relationships within a Christian community.
2. EDUCATION
 - a. Our primary responsibility is to provide a quality education from a biblical worldview.
 - b. Our goal is to assist and encourage each student to reach his or her maximum academic potential.
 - c. We believe that each student should be provided with the academic foundation to succeed in further education/training for whatever career/life path the Lord directs.
3. SERVICE
 - a. We believe that Scripture commands Christians to love and serve one another.
 - b. We believe that we are called to help students develop habits of service that will continue throughout a lifetime.

Tuberculosis Test

As a condition of employment, the State of Illinois requires that all new employees are tested for tuberculosis. Each new employee must obtain a TB test at the Health Department in their county of residence prior to the first day of employment. Test results should be submitted to the Finance Office for inclusion in your personnel file. If you have had a TB test within the calendar year of hiring, a written verification of the results for your personnel file is satisfactory.

Criminal Background Check

A fingerprint-based criminal history records check will be conducted on all applicants for whom employment is offered. Final employment will be contingent upon satisfactory results of criminal background check.