

OFFICE USE ONLY:	MAILED ON: _____
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**TRANSCRIPT RELEASE FORM & COLLEGE APPLICATION CHECKLIST:**

STUDENT NAME (Please print): \_\_\_\_\_  
NAME OF COLLEGE OR ORGANIZATION: \_\_\_\_\_  
APPLICATION DEADLINE: (postmark OR received by) \_\_\_\_\_  
DATE GIVEN TO COUNSELOR: \_\_\_\_\_

**APPLICATION CHECKLIST:**

\_\_\_\_\_ I am using the *Common Application* for this college  
\_\_\_\_\_ Applied online, application was submitted on date: \_\_\_\_\_  
(note: you must print out any required paperwork and turn in with this form)  
\_\_\_\_\_ Will apply online, application has not yet been submitted  
\_\_\_\_\_ Paper application has been sent

**ADDITIONAL PAPERWORK CHECKLIST:**

\_\_\_\_\_ Counselor recommendation is required and attached (allow at least two weeks notice)  
\_\_\_\_\_ Teacher recommendation letters need to be included (list teachers names)  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ No counselor recommendation is required or requested  
\_\_\_\_\_ No teacher recommendation is required or requested  
\_\_\_\_\_ ACT exam results need to be sent from Aurora Christian  
\_\_\_\_\_ ACT exam results have already been sent directly from ACT to the college

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**TRANSCRIPT RELEASE PERMISSION**

I give my permission to Aurora Christian High School to release my official high school transcript to the following college, scholarship program, or organization.

**Name of college/organization:** \_\_\_\_\_  
**Street address of college/organization:** \_\_\_\_\_  
\_\_\_\_\_  
**City/State/Zip:** \_\_\_\_\_

Student Signature: \_\_\_\_\_