

2255 Sullivan Road
Aurora, Illinois 60506
p. 630.892.1551
f. 630.892.1692
www.aurorachristian.org

K-12 TUITION CONTRACT 2019-2020

The operating budget of Aurora Christian Schools is tuition-based; in order to maintain continuous and efficient school operations, families must honor their financial obligations. We believe that this commitment is an investment in your child's educational and spiritual formation. The tuition and fees for Aurora Christian Schools are approved annually by the School Board. It is the responsibility of the School Board to ensure that adequate financial resources are available to the school and that enrollment costs are as affordable as possible. The following policies are in effect for tuition and fees:

CONTINUOUS ENROLLMENT

I understand and agree that this contract extends until the graduation of the student(s) from ACS. I understand the term of this agreement is in effect from the date of enrollment, and will automatically renew each subsequent academic year until graduation from ACS. This agreement may be terminated by ACS or by me. If my student(s) will not be returning the following school year, I assume all responsibility for notifying ACS in writing by February 28 of the current year.

FACTS/LATE PAYMENTS

I understand that enrollment is not finalized, and my child may not attend school, until I have completed registration in FACTS. All families are responsible for meeting their tuition obligation to Aurora Christian Schools on a timely basis. Therefore, all payments are due on the selected due date. No grace period is in effect for late payments. If payments cannot be processed on the due date, a late fee will be assessed by FACTS. All FACTS fees are non-refundable. Should I have difficulty meeting my ACS tuition obligation, it is my responsibility to contact the Aurora Christian Schools Finance Office to determine a plan of action.

TUITION DELINQUENCY

Delinquent accounts are defined as:

1. A full, semi-annual, or quarterly payment not paid in full by the due date.
2. A monthly account that has missed 2 consecutive monthly payments (including FACTS fees).

Any family whose account is delinquent and has failed to make alternative arrangements with Aurora Christian Schools may experience attendance interruption up to and including being asked to withdraw from school until all payments are made and account is settled.

WITHDRAWAL/REFUND POLICY

If a student withdraws prior to the first day of school, the tuition amount paid, less \$250, will be refunded. Refunds are issued after July 1. After the start of school, tuition is non-refundable unless the family has moved more than 45 miles from the school. Your financial obligation to the school is for the full annual tuition amount. Parents agree to pay the school whatever balance remains at the time of withdrawal. No tuition will be refunded to any student that has been expelled. Application and payment plan fees are never refundable.

RETURNED CHECK FEE

A \$25.00 returned check fee will be assessed for any check (lunch, field trips, tuition, etc.) returned to ACS as non-payable.

COMMUNICATION

Our primary form of communication is email. Each family is responsible for maintaining a valid email address on file in FACTS SIS, as well as, opening/reading their email from ACS.

NONDISCRIMINATION POLICY

Aurora Christian Schools admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to ACS students. We do not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of our educational policies, admissions procedures, tuition assistance awards, athletic and other school administered programs. We do, however, reserve the right to deny admission to any individual who cannot benefit from enrollment based on past academic achievement, disqualifying disability, or whose personal life-style is not in harmony with the stated philosophy and purpose of Aurora Christian Schools.

My signature below affirms that I have read, understand, and accept the terms and conditions of this contract. I acknowledge that if I withdraw my child, or if my child is expelled, I will forfeit all fees and tuition monies paid.

PRINTED NAME OF RESPONSIBLE BILL PAYER

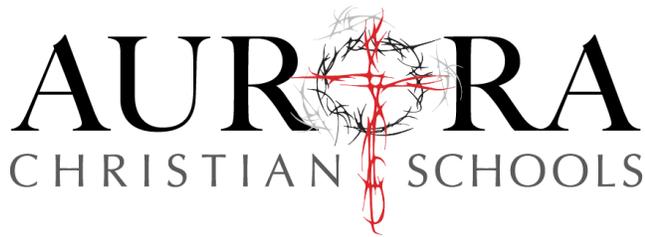
DATE

SIGNATURE OF RESPONSIBLE BILL PAYER

DATE

AGREEMENT SIGNED BY SCHOOL OFFICIAL

DATE



2255 Sullivan Road
Aurora, Illinois 60506
p. 630.892.1551
f. 630.892.1692
www.aurorachristian.org

PARENT COOPERATION FORM

Your signature on this form indicates your cooperation with all school policies from the time of initial enrollment until the named student has graduated or officially withdrawn from Aurora Christian Schools. This form can be updated at any time by contacting the school office.

STUDENT NAME(S)

DATE OF BIRTH

MISSION STATEMENT

To work with families in bringing their children to a personal relationship with Jesus Christ, educating them from a Christian worldview, and preparing them for a life of service to Christ and their world.

STATEMENT OF NONDISCRIMINATION

Aurora Christian Schools admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to ACS students. We do not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of our educational policies, admissions procedures, tuition assistance awards, athletic and other school administered programs. We do, however, reserve the right to deny admission to any individual who cannot benefit from enrollment based on past academic achievement, disqualifying disability, or whose personal life-style is not in harmony with the stated philosophy and purpose of Aurora Christian Schools.

SCHOOL/HOME COMMUNICATION POLICY

It is the policy of Aurora Christian Schools to communicate educational and personal information about a student only with the custodial parent(s) or guardian(s) with the designation "Custody" in FACTS SIS (the school's administrative software). It is the responsibility of parents at enrollment to accurately provide family demographics, emergency contacts, and approved communication recipients. In the event of joint or sole custody, Aurora Christian Schools will abide by the legal documentation provided.

PRIVACY STATEMENTS: ADDRESS/IMAGE

Address/phone lists are always available to administrators, secretaries, teachers, and coaches for the efficient running of school programs. Limited address/phone lists are accessible through FACTS SIS and are meant for the personal, non-commercial use by ACS families for school related events. Any use of these lists for solicitation of any kind is prohibited and should be reported. However, we realize that some families choose not to make their address/phone information available to other school families. Initial on the line below if you do not want ACS to distribute your address/phone information to other school families.

_____ **Please do not distribute our address/phone information to other school families.**

School activities and events are often photographed or videotaped by the school to share with families through social media or to be used in promotional and/or advertising materials. I/we hereby give consent for the school to share my/our child's likeness on social media and to use my/our child's likeness in promotional and/or advertising materials. Initial on the line below if you do not wish your child's image to be used in promotional and/or advertising materials. Please note: this statement does not include pictures taken by the news media or pictures for use in ACS yearbooks.

_____ **Please do not use my child's image in promotional and/or advertising materials.**

PARENT STATEMENT OF COOPERATION

We understand that enrollment in Aurora Christian Schools is not a right, but a privilege, and do affirm that there are standards that must be maintained for the welfare of each student as well as for the entire school. Therefore, if this application is accepted, we hereby give permission for our student's teachers and/or other agents of the school to make and enforce classroom regulations in a manner consistent with biblical principles of discipline as set forth in Scripture. We also understand that all students, regardless of age, must live with a parent or legal guardian to maintain enrollment. We will continue to uphold the authority of the teachers and staff of Aurora Christian Schools by recognizing their right to use necessary disciplinary measures. We will acquaint ourselves with the grounds for dismissal in both academic and disciplinary circumstances outlined in the handbook, and we will cooperate fully in this regard. If we ever find that we cannot accept the disciplinary standards of ACS or if our student fails to meet the minimum academic requirements, we may withdraw our student or face possible dismissal. In the event of academic failure where no alternatives are available, or if, for disciplinary reasons, the school must expel our child, we will forfeit all fees and tuition monies paid. All tuition paid is nonrefundable, including the Tuition Deposit. We understand that the only exception to this policy is for a family who must move out of the school area. In that event alone, a prorated tuition refund will be made. We understand that we have entered into a contractual relationship with ACS for the payment of all tuition and related fees for the entire school year, and that we agree to abide by the tuition policies of ACS as stated above and in the Parent/Student Handbook.

PARENT/GUARDIAN SIGNATURE

DATE