



## SCHOOL MANAGEMENT SOFTWARE

www.renweb.com

### HOW TO CREATE A PARENTSWEB USER ACCOUNT

1. Go to [www.aurorachristian.org](http://www.aurorachristian.org) and click on the "RENWEB LOGIN" link on the right hand side of the page.
2. Select the "First-time Users" tab.
3. District (School ID) is: ACS-IL
4. Enter the EMAIL ADDRESS you have on file with the school.
5. Select the button for NEW PARENT LOGIN
6. A confirmation email and password will be sent to your email account.
7. Check your email and click the link to confirm you received the email.
8. Return to the ParentsWeb Login screen (repeat step 1).
9. Ensure that the "Parents" tab is selected and enter the District: ACS-IL
10. Enter the EMAIL ADDRESS you have on file with the school.
11. Enter the new PASSWORD you just received.
12. Click on the PARENT LOGIN button.

*Welcome to ParentsWeb!*

#### FIRST ACTION

Upon signing up for ParentsWeb, please make sure your records are accurate and complete.

1. Go to the WEB FORMS tab at the left.
2. Select the FAMILY DEMOGRAPHIC FORM.
3. Select the button next to each student, parent, contact, etc. and fill in missing information or update existing information. Please be as detailed as possible with doctors' names, employment information, cell phones, etc.

Totally Integrated  
In One Database  
On the Web